

SAPPERTON AND FRAMPTON MANSELL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 11 JUNE 2019 AT 7.00PM IN FRAMPTON MANSELL VILLAGE HALL

IN ATTENDANCE		
Members of the Parish Council: Sarah Osborn Smith, (SOS) Chair; Charles Houldsworth, (CH) Vice Chair and Responsible Financial Officer; Sara Taylor (ST); Barbara Maloney (BM) Clerk.		
1.	APOLOGIES None	
2.	MINUTES OF PREVIOUS MEETING Minutes of the May Annual Parish Meeting integrating the ordinary meeting of the Parish Council which followed, were approved and signed	
3.	MATTERS ARISING: <ul style="list-style-type: none"> • CO-OPTION OF COUNCILLOR: Marcel Puyk (MP) has put himself forward for another term of office as Councillor. As Marcel was a previously serving Councillor no induction was necessary and he was unanimously returned to office. Code of Conduct and Declaration of Acceptance of Office duly signed. MP was advised that he must submit a ‘Declaration of Pecuniary Interest’ form to CDC within 28 days. • Traffic Calming: Members of the Parish Council agreed to forward to Julia Judd, the Minutes from the December meeting which Cllr Hirst attended, reports received from Cllr Hirst, and PC responses to keep her abreast of PC action to date: to establish whether it is possible to identify what could be started/put in place now i.e. ‘white gating option’ rather than PC efforts remaining ‘on hold’ awaiting planning decisions associated with Jolly Nice Café and Farm Shop as previously advised by Cllr Hirst. • GCC Adult Education First Aid Course. Dates previously supplied by Nick Morrall are too soon to adequately advertise and confirm enough attendees. PC decision is to delay holding this course until September as Kemble and Coates have recently held courses. ACTION: Clerk to contact GCC and negotiate new dates in September. • Annual Report – ACTION: MP to contribute paragraph re Gigaclear Broadband installation asap. This will complete the Annual Report for publication on website 	 MP BM BM MP
4.	PUBLIC FORUM No members of the public attended the meeting on this occasion.	
5.	PLANNING APPLICATIONS No Declarations of Interest tabled <ul style="list-style-type: none"> • 19/01730 – Hillcrest, Frampton Mansell – secure storage • C/19/00574 – Jolly Nice Café and Farm Shop – Liqueur Licence Application – deadline for comment extended • 19/01106/FUL – Oxstalls Farm – 2 Storey Front and Rear extensions, 11/2 Storey Side Extension to existing house. 	

	<ul style="list-style-type: none"> 19/01630/TPO – The Spinney, Sapperton – Pruning re Chestnut damaged and Sycamore thinning <p>No objections to current applications</p>	
6.	<p>FINANCE</p> <p>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR):</p> <p>6.1 On Agenda: To agree Annual Statements: Full Council agreed the Annual Statements. Chair and RFO signed the Annual Statements Section 1 of the AGAR</p> <p>6.2 On Agenda: To agree Annual Return: Full Council agreed figures on completed form. RFO and Clerk signed the Annual Return Section 2 of the AGAR</p> <p>Full Council agreed RFO to apply for exemption from External Audit as allowed for PC's with less than £25,000 in gross payments or gross receipts.</p> <p>RFO provided PC with copies of:</p> <ul style="list-style-type: none"> Bank reconciliation to March 31 Summary of accounts Copy of Fixed Assets Register <p>Public Inspection Period: 1/07/2019 – 9/08/2019. To be advertised at least one day prior to 1st July.</p> <p><u>RFO to Action</u></p> <ul style="list-style-type: none"> List of All Payments exceeding £100 Date of Internal Audit – Report to be provided to Clerk ahead of Public Inspection Period. <p>Current Bank balances: Current: £1,617 Savings: £11,483</p> <p>Payments approved by Council for payment:</p> <ul style="list-style-type: none"> KP – Grass cutting - £741.74 Annual 3rd Party Insurance – Zurich - £257.60 <p>Accounts approved for audit</p>	CH
7.	<p>PARISH COUNCILLORS REPORTS</p> <p>SOS</p> <ul style="list-style-type: none"> Chair received an email from a visitor to the area regarding lack of available visitor parking in Sapperton and queried the advisory Parish Council parking signs. PC agreed Chair to draft response and circulate to full council prior to sending. Deer Control: There have been reports/complaints by residents & walkers of hanging gralloched deer carcasses & parts thereof in the surrounding woods, close to public footpaths. Also noted have been gunshots & possible culling activity much later in the day than would normally be considered best practice in an area so popular with walkers & visitors. The Bathurst Estate are believed to now employ a private company from outside the County to manage the Deer population. ACTION: PC resolved to monitor situation and report to Bathurst Estate if any further issues reported Spoil from PCC reworking of sewage works/access for the Glebe dumped in adjoining field. ACTION: CH to check whether contractors were to remove 	All CH

