

# SAPPERTON PARISH COUNCIL

## MINUTES OF ANNUAL MEETING 11 MAY 2021 FOLLOWED BY ORDINARY MEETING

### HELD IN FRAMPTON MANSELL VILLAGE HALL

#### 1 IN ATTENDANCE

Members of the Parish Council: Sarah Osborn Smith, Chair (SOS); Charles Houldsworth, Treasurer and Vice Chair; Sara Taylor (ST); Daniel Janocka (DJ); Marcel Puyk (MP); Barbara Maloney (BM) Clerk;

Also: CDC Ermin Ward Councillor Julia Judd; GCC Councillor Stephen Hirst;

**Apologies:** Graham Marchand (GM);

#### 2 FIRST ORDER OF BUSINESS

##### **ELECTION OF CHAIR, VICE CHAIR AND RESPONSIBLE FINANCIAL OFFICER (RFO)**

Chair: Sarah Osborn Smith

Nominated by Charles Houldsworth

Seconded by Sara Taylor

Vice Chair and RFO: Charles Houldsworth

Nominated by Sarah Osborn Smith

Seconded by Marcel Puyk

#### 3 MINUTES OF PREVIOUS MEETING

Minutes of the APRIL meeting of the Parish Council held via Zoom were approved and signed. From May 6 2021, Parish Councils are required to return to face-to-face meetings.

#### 4 PUBLIC FORUM

No members of the public attended the meeting on this occasion.

#### 5 CDC AND GCC COUNCILLOR REPORTS

5.1 Cllr Julia Judd:

- CDC Annual Report provided ahead of meeting. PC focus is on what money comes in/out.
- Cirencester Abbey, Leisure Centre and Old Station Car Parks will be **Cashless from 01/06/2021 – payment by phone/credit card only**
- East St Car Park – has its own code.
- Using the App for each car park is the easiest way to pay for parking for those with smart phones – can be downloaded ahead of time, however many people may find this transition difficult.
- Regarding new Planning Committee protocol which ‘triages’ applications to reduce workload – there has been some progress to improve this. Ward Councillors will now be told which applications have been submitted to

Panel, the outcome, and names of those people on the Panel have now been given.

- CDC put forward motion in February – no action on Climate Change
- Compostable Bags for Dog Poo Bins: Cllr Judd has put this forward.

#### 5.2 GCC Councillor Stephen Hirst

- Councillor Hirst has been re-elected in the Tetbury Elections
- No report available at this time

**Re Recent Elections:** Parish Council expressed surprise re number of candidates for the role of Police and Crime Commissioner for Gloucestershire, as previously advised only two candidates. PC expressed dissatisfaction that electors received no information about any of the people running for the post. Chris Nelson, the Conservative candidate, was elected to the role.

## 6 PLANNING APPLICATIONS

### 20/04591/FUL & 20/02657/FUL - JOLLY NICE CAFÉ & FARM SHOP

No decision has been made yet on the two applications above.

The Parish Council has written to GCC Highways regarding the impact of the proposed expansion of the Farm Shop, development of the White Horse Inn and the relocation of the drive through, on the A419 and the 5-way junction at the White Horse Inn. Response from GCC Highways considered inadequate by PC.

The meeting discussed the advice received from the planning consultant currently assisting the PC with reviewing complex planning applications. He has raised several issues:

- Delivery Area unlikely to accommodate articulated vehicle
- Rodmarton Lane – inadequate space for two such vehicles to pass.
- Structural change required at junction – right turning lane from A419 for access to JN

Julia Judd explained CDC Planning Dept under stress with new staff unfamiliar with area, issues and Local Plan etc. Discussed option to refer the above two applications to Planning Committee for further scrutiny. Regarding new Planning Committee protocol – one area of concern – if the relevant Parish Council has not previously commented on the planning application, it will be refused access to Committee.

**ACTION:** Clerk to draft further letters to GCC Highways, CDC Planning, PCC Chris Nelson and MP Geoffrey Clifton-Brown. To be sent asap as decision imminent re JNs two planning applications.

### OTHER PLANNING APPLICATIONS CURRENTLY IN PROGRESS

- **EE Mast:**

The Parish Council has received a series of emails regarding the siting of an EE Mast for use by emergency services. The original site proposed was in Far Oakridge, not in Sapperton Parish and the planning application was lodged with Stroud District Council. However, the proposed location has now changed to this Parish; an area of woodland at the end of Broad Ride, on the Sapperton to Frampton Mansell road. No CDC planning application received to date. PC asked if existing masts could be used. Cllr Judd to follow up.

- Aston Down Business Park Hybrid applications between CDC and Stroud District Council is still awaiting decision. The PC lodged an objection comment on both application numbers associated with this regarding impact on traffic at Junction.
- PC resolved not to comment on any other applications currently in progress.

## 7 LEVEL CROSSING

- Work was undertaken by Network Rail and a Mini Stop Light installed.
- Posts have been erected in the pedestrian walkway to prevent illegal access by motorised vehicles. However, this blocks legitimate use of the Bridleway by horse-riders.
- BHS will continue to liaise with NR to negotiate reinstatement of Bridleway – Philip Hackett (BHS) has been invited to online meeting with Richard Pedley (Network Rail) to discuss option re bridleway access – Date to be confirmed.
- Resident complaint received re audible alarm when lights are red. Request made to Network Rail to reduce volume. To be confirmed.
- Crossing in Sapperton Woods near tunnel vent has been closed temporarily by NR – no prior received

## 8 FINANCE

Current Bank balances: Current Account: £157; Savings: £16,158

- **Incoming:** 1<sup>st</sup> instalment of Precept received: £8,625
- **Outgoings:**
  - KP Gardening: £741
  - ROSPA - Frampton Mansell Playground Safety Inspection - £95
  - Western Air Ambulance Annual donation £100
  - Clerk's remuneration - £150 p.m.
  - Zurich insurance - £257.60
- **Invoices received:**
  - GAPTC – Membership renewal £116
- PC has been approached by residents in Church Lane Sapperton re signs to deter visitor parking. Suggested wording: 'No Access' or 'Residents Parking Only'. PC agreed this expenditure.
- FM Playground Lease: No further progress to date

Accounts approved for Audit

## 9 CLERK'S REPORT

Clerk's Report was circulated to Councillors ahead of the meeting

- Email from David Ditchett CDC Senior Planning Case Officer, re JN applications – asking if PC is satisfied with condition suggested by GCC Highways. PC regards 'conditions' as ineffective' as subsequent planning applications have extinguished various conditions imposed previously.
- **Next Month:** RFO to arrange Internal Audit and table report at Meeting on 8 June. Annual Governance & Accountability Return (AGAR) Sections 1 & 2 to be approved and signed ahead of 30 June deadline.  
Notice of Public Rights – Public Inspection Period = 30 working days which must include first 10 days of July. Proposed Dates for 2021:  
**1 July – 11 August 2021 – to be approved and minuted at June meeting.**
- **Footpath BSA3** – Ramblers Assoc volunteers have cleared the path. It runs from below the Hattons and joins the track to Puck Mill below the viaduct.

- **Footpath BSA6 in FM – Malt House to Coombes:** Ramblers Assoc have received complaint – member of public dissuaded from using this path - they will follow up.
- Pepita Walker provided a Periodic Update from Sapperton C of E Primary School for this PC Annual Meeting – forwarded to Councillors.

**10 PARISH COUNCILLORS’ REPORTS**

**SOS** - Nothing to report

**ST** –

- ongoing issue in Sapperton with visitor parking.
- Research of JN Planning applications shows traffic calming measures for junction and A419 were attached to planning application 19/03664/FUL, re development of 4 houses on Rodmarton Lane. Cllr Hirst advised at the time that these measures would no longer go ahead when the application was refused permission. Raises a query as to why this was so – far less traffic generation than is now the case. To be followed up.

**MP** – Reporting potholes on bend near Church in FM

**CH** – Nothing to report this month

**DJ** – Nothing to report this month

**11 NOTICE OF NEXT MEETING**

**TUESDAY 8 JUNE 2021 AT 7PM  
IN SAPPERTON VILLAGE HALL**

Meeting ended 9pm

Signed.....Date.....

(Chair of Sapperton Parish Council)

Minutes (64) 11 MAY 2021